



## Meeting Minutes

---

Event:	Community Advisory Panel (CAP) Paris Pit CAP # 17
Date & Time:	Monday October 16, 2017 7:00-8:15pm
Place:	Paris Grand Country Club - Riverhouse 150 Paris Links Road
Chair:	Joanne Kearney, Facilitator
Participants:	Cody Carey, Engineer, Dufferin Aggregates Dale Lukas, Neighbour Elizabeth Norris, Neighbour Gary Strauss, Neighbour John McAllister, Neighbour Kevin Mitchell, Dufferin Aggregates Marilyn Sewell, Neighbour Martin Bradley, Site Manager, Dufferin Aggregates Richard Erdmann, Dufferin Aggregates Robb Edwards, Neighbour
Minutes:	Morgan Murphy, Facilitator
Regrets:	Alex Faux, Neighbour Bill Telfer, Neighbour Cyril Parsons, Neighbour Jake Vandenburg, Neighbour Jeff Broomfield, Neighbour Michael Fox, Neighbour Murray Powell, Councilor Ross Moore, Neighbour Shirley Simons, Councilor
Guests:	Kristi Mahy, guest of Elizabeth Norris Maggie Norris, guest of Elizabeth Norris Louis Van Hout, guest of Elizabeth Norris

## Minutes

Joanne Kearney calls the meeting to order and reminds the CAP members that Morgan Murphy is taping the meeting on her cell phone in order to ensure accuracy of the meeting minutes. She asks the CAP to review the minutes from the May 31 2016 meeting. With no questions, Marilyn Sewell moves to approve the minutes and Robert Edwards seconds the motion.

## Operations Update

Kevin Mitchell: We'll provide an operations update, talk about the website, discuss our rehabilitation costs, and finally we will review of terms of reference. ERT hearing regarding the CCOB appeal on the water approvals was completed in February 2017. The decision came on April 11 and as a result of the decision permits have been issued in their final format. There were some changes to the original ones that were sent out and that has allowed us to move forward with the washing operations. The CCOB has filed a request with the minister to have an appeal to see if they will review it. It's been several months.

Martin Bradley: Operations from January to the end of July 2017 included shipping to customers, processing dry products, earth day tree planting of over 200 trees. End of July to now we continued shipping, completed settling and recirculating ponds, extracting the source water pond and processing. End of July to September 10 we started operating the wash plants.

Richard Erdmann: We use some of the best management practices at Paris. Dust controls; wherever we can we like to use conveyors as opposed to trucks. Conveyor materials are far more economical and from an environmental standpoint, it generates no dust as opposed to trucks on the roads that require road maintenance. The water truck comes from the road right to the scale paved, which is a lot easier to maintain. In order to mitigate noise propagating from the site we keep crushing equipment close to the face. There will be Solica testing for employees in 2018. That's a compliance issue we have with the Ministry of Labour. This is routine testing we do for employees, at least every other year.

Kevin Mitchell: Paris is the 3<sup>rd</sup> site certified under Cornerstone Standards Council. Evaluation assessment of the Pit took plans in July 2017.

Kevin Mitchell: Reminder all reports are posted on the website. If you can't find a report on the website, let me know. The annual water reports are there at the tab "reports and approvals." The next water report will be done next spring, it could be March and then it would be posted online shortly after.

Joanne Kearney: Does anyone have any questions so far?

Gary Strauss: What is the certification again?

Kevin Mitchell: It's called Cornerstone. Based on seven principles that go beyond the normal site plan and conditions. There's a board of directors. Criteria include consultation with first nations, efficiency of resources etc.

Dale Luca: Is that something you have to be recertified for?

Kevin Mitchell: Every three years.

Elizabeth Norris: (*pointing at slide*) What is the contingent? Can you send that information to us?

Kevin Mitchell: Yes, we will put a summary up on the website so that everyone can see it.

Joanne Kearney: When the link goes up we can send the link through the CAP distribution list if that would help.

**ACTION: Circulate Cornerstone Certification summary after it is posted on website.**

Elizabeth Norris: When is it final? When are you going to have all those boxes checked off?

Kevin Mitchell: We have three months to do some, six months to do others. Richard is going to talk in more detail about rehabilitation. He manages this for all for the company and has been doing this for 15 years.

Richard Erdmann: License issued by the Minister of Natural Resources & Forestry includes the requirement to rehabilitate the site. In that rehabilitation plan there's the complete picture of what the site has to look like both before and after. Funding that rehabilitation is a big issue. We want to make sure we have adequate funds available to us to rehabilitate on the site. People like Cody use a drone and we take photos of the site every year and we calculate topography, how much will be extracted, the slope etc. We generate a cost from the start of the life of the pit to the end. We want to do this in the most cost-efficient way possible. We charge ourselves the cost. That money is available to every site manager to implement. It's all based on the ministry of natural resources final rehabilitation plan.

Louis Van Hout: What is the cost of that?

Richard Erdmann: It varies greatly from pit to pit.

Louis Van Hout: Can you not generate that cost? Rehabilitation has to be done anyway. How can you do that?

Richard Erdmann: Every site has a cost allocated to it and those funds are available to that site. As we go through the site something might change a little bit. It's a very detailed process.

Kevin Mitchell: Every site has a dollar sign attached to it and it's recalculated every three years. So for the sake of a number, let's use the example of \$150,000. If Martin is doing rehabilitation and it's going to cost \$200,000, \$150,000 comes from this fund and the other \$50,000 comes from our operating budget. It's a liability to the company so the shareholders know there is a fund. It's always going to be paid for. There's always money in this fund and always money being added to it. Does that answer your question?

Louis Van Hout: Yes

Richard Erdmann: This is one of our sites where there is rehabilitation taking place. We talk about the provision and the estimate for each of the sites, the photography with drones. It flies and it measures in cubic meters the volume and calculates how much it's extracted. The young generation is very tech savvy and it helps us a lot.

**Person (male):** Does the drone measure stockpile?

Kevin Mitchell: If this soil was not placed in here and the drone flew over top it would get the topography and know how much soil has to go in the slope, calculating the volume and length. It calculates what it takes to get to the rehabilitation stage.

Richard Erdmann: Those images from rehabilitation are in AutoCAD. Not all contractors are using this technology but it really helps a lot because it captures everything the way it should be and avoids wasting time.

Elizabeth Norris: As a business, you look at a site before you open it up, you would have an idea before you begin the operations of what that cost would be to rehabilitate before you begin. You must have a number already...

Kevin Mitchell: We have those details. Every site already has that.

Elizabeth Norris: We all know that there are sites in Paris that have not been rehabilitated. What is the explanation as to why they didn't rehabilitate their site?

Kevin Mitchell: I can only speak to the Nelson Road and the 403. That was sold to a developer and they got the approval to not rehabilitate. They got permission from the ministry and then I assume the developer went bankrupt.

Richard Erdmann: Even when you test pit and drill holes, in between varies a little bit. The volumes can change. We do it annually to keep track of the cost of our business.

Richard Erdmann: This is a current shot from one of our flights.

Louis Van Hout: Was this taken by a drone?

Richard Erdmann: This is Google Maps.

Kevin Mitchell: The picture that you saw before, that's from the drone. All the flights are pre-approved by Transport Canada. If you are in a certain distance from an airport, the requirements change.

Kevin Mitchell: Costs change from year to year. Cost are tracked as the site continues, funds get larger and as you do progressive rehabilitation, they get smaller.

Richard Erdmann: *(Pointing at image)* When we start the extraction we will be going this way, rehabilitation will take place here.

Joanne Kearney: Before we move further, any questions from the CAP about the rehabilitation?

Marilyn Sewell: What kind of issues or complaints have you had to deal with so far, if any?

Kevin Mitchell: 4-5 trucking calls, trucks going into town. The police and Director of Roads are involved. One issue in regards to the speed sign on Watts Pond Road. One noise complaint.

Kristi Mahy: What's the end vision of what the site is going to look like?

Kevin Mitchell: It's required by provincial legislation to go back to agricultural (farmland). This means backfilling side slops, grading the pit floor and establishing vegetation.

## Terms of Reference

Joanne Kearney: Any other rehabilitation questions? Follow up from our last minute where we discussed the terms of reference. Other CAPS have adjusted policies including attendance and guest policy. The CAP would address, review it and come back to approve. Does anyone have any terms of reference they want to discuss today?

Marilyn Sewell: Reimbursing us for mileage seems a little bit unnecessary for CAP members.

Kevin Mitchell: Happy to leave it in. If people really want to do it, they will have the opportunity.

Kevin Mitchell: We have people here who haven't been here in two or three years. We should reach out to them formally to ask if they want to be removed from the CAP if they don't want to come, that's fine.

Marilyn: I don't see a problem with leaving them in.

Joanne Kearney: It does become a problem as the CAP goes on longer because we find that people don't come out and it causes problem in having quorum. We were never getting quorum, CAPs became much smaller. Thinking in the long term, that's why we do that.

**Person (female)**: When would the quorum be necessary?

Joanne Kearney: Some CAPs have quorum for approving minutes, for various procedural items.

Kevin Mitchell: When we first started the CAP only 14 people submitted their names and we never turned anyone away.

**Person (female)**: What about the councilor members? Are they not coming anymore? We don't want to take them off; we want them to continue to receive the news.

Gary Strauss: Is anyone looking to join the group?

Joanne Kearney: Not through Smithcom.

Kevin Mitchell: We have to be careful with CCOB members, because we could have an issue with one-sided members. Not saying that would happen, but it could be an issue. This is an opportunity to move one way or another.

Joanne Kearney: No more comments. Reminder, good practice to review policies.

**ACTION: CAP to review Terms of Reference, discuss at next meeting. Suggestion, ask non-active members to consider removal.**

Kristi Mahy: "Members of the public are allowed to attend as determined by the CAP." Would there be an occasion where members of the public would not be allowed?

Kevin Mitchell: If they were unruly and disruptive. The three people that are here tonight are following the rules and we thank you for that.

Joanne Kearney: It's an opportunity for the CAP to have the governing authority to say we want to set a limit because there was an event, in the past, that was disruptive. We would switch to observer status and not allow for the questions. In my time facilitating, we have never seen anyone do that. There can be restrictions for questions, but that's very rare as well.

Dale Lucas: Are there announcements about the meetings or is it all members who tell their friends?

Joanne Kearney: Members are notified of the date.

Kevin Mitchell: Members go back and share information with others, rather than having too many people in one room.

Joanne: We'll add a final closure on this topic at the top of next meeting's agenda. Moving onto open discussion, any topics CAP members want to put forward and discuss?

### **Open Discussion**

Elizabeth Norris: I'd like to make a statement about the recording of the meeting. At the last meeting, a year and a half ago, we weren't informed that the meetings were being recorded and I was shocked to find out that I haven't been told in how many years of meetings that these meetings had been recorded. I don't know if I was the only one.

Joanne Kearney: We delete them after we circulate the minutes.

Kevin Mitchell: We do not get a copy.

Elizabeth Norris: It's typical protocol to inform people if it's being recorded so I want to know why we weren't informed.

Joanne Kearney: I can't recall whether we informed people or we didn't, it was us honestly just making sure we had accurate minutes for no other purpose beyond that.

Louis Van Hout: You have been recording meetings? And didn't inform us?

Joanne Kearney: We did today, at the beginning of the meeting. It was decided last time we would continue to tape them. If the CAP wants us to stop recording them, we would be happy to.

Elizabeth Norris: I just wanted to make the statement that I was quite shocked.

Joanne Kearney: That's a fair statement.

Elizabeth Norris: If we want to record the meetings we would need permission.

Joanne Kearney: For the rest of the CAP, does anyone have any other questions or comments about permission to record meetings?

Marilyn Sewell: Not sure I am comfortable with everybody recording everything what's said here.

Joanne Kearney: Suggest we add to next meeting's agenda a vote on recording the meeting from a minutes perspective.

Kevin Mitchell: People may not want to talk if they know they are being recorded.

Louis Van Hout: Minutes may not be accurate without taping.

Kevin Mitchell: Suggest keep the tapes until minutes are approved and then delete the tape.

Joanne Kearney: Do we want to take a vote today or take time and vote on the next meeting? (*consensus to take a vote now*)

Joanne Kearney: Smithcom will continue to record the meeting purely for minute taking purposes. We will not share the recording with any CAP members, but we will keep it until the minutes are approved at the following CAP meeting. Then we will delete the file. We will add to our terms of reference that we will circulate that at the next meeting so it can be approved formally at that time.

Joanne Kearney: Any further open discussion topics?

Marilyn Sewell: Concerns around the roads. I was able to talk to X. It was a bit of a challenge to get information; I did a fair bit of chasing to find out when that road is scheduled for improvement.

Kevin Mitchell: We appreciate the comment. We are not as busy as we will be; the busiest day you have experienced is the busiest day you will normally see. We are working closely with the police, our crew talks to drivers, they know we have neighbours.

Marilyn Sewell: From my perspective, so far so good. Thanks.

Gary Strauss: Proposal for Watts pond? Re-do the road?

Kevin Mitchell: We paid for the geo-tech farm; we did the drilling for them. Clarify, they hired the contractor and we paid for the drill. Three, four years ago.

Dale Lukas: How far is the material going?

Kevin: Probably the furthest it went to was Hamilton. The 401, Burlington. Majority for concrete.

Dale Lukas: With all the extra construction, is it anticipated that all the materials will stay here?

Kevin Mitchell: When the washing starts, it may move a little bit further.

Gary Strauss: When will the wash plant operations star?

Martin Bradley: It started on September 12, 2017.

Dale Lukas: Any future plans for concrete processing?

Kevin Mitchell: Not at this moment.

Joanne Kearney: Any other topics or discussion?

Elizabeth Norris: Can you go through the process of negotiations with the county to get the terms of ERT submission? The county and the CCOB were partners but Dufferin went ahead and negotiated separately with the county. Can you explain why they did that?

Kevin Mitchell: Some of the conversations are confidential, but what we did do is our lawyers approached their lawyers for a meeting, through the hearing they discussed permits and we agreed to that.

Elizabeth Norris: When did this start?

Kevin Mitchell: Some hearings dates were early December, so it might have been 6 or 8 weeks before that. Likely, October.

Elizabeth Norris: What was the thinking about not including the CCOB? Why were they not included?

Kevin Mitchell: The position of the CCOB was that they were objecting to more than just the permit.

Elizabeth Norris: Why would you take one of the partners that were standing together?

Kevin Mitchell: The county of Brant paid the CCOB bills. The objections were more than just wording. Only 4-5 items on the permit, not the whole permit. The position of the CCOB wasn't about working.

Elizabeth Norris: Wasn't that, it was about diligence.

Joanne Kearney: Any other discussion matters? Any suggestions for topics for future CAP meetings? Suggested time-frame for meeting?

Kevin: We could come back in February before things start up again and pick the dates for next year.

Joanne: We will commit to suggesting dates around the February time-frame. See you all in 2018.

Meeting closed.