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## Dufferin Aggregates Milton Quarry Community Advisory Panel (CAP) Meeting Minutes

Event: Community Advisory Panel (CAP)  
Milton Quarry

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Date & Time: Wednesday Nov. 5, 2014 7:00- 8:15 PM

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Place: Milton Quarry

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Chair: Courtney Somers, Smithcom Limited

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### Participants:

Walter Heyden, Dufferin Aggregates, Site Manager Milton Quarry  
Letty Stevenson, Dufferin Aggregates  
Jan Mowbray, Former Town of Milton Councillor  
Simon Bennington, Neighbour (Guest)  
Colin Best, Town of Milton Councillor  
Nancy Tilt, Neighbour (Bruce Trail)  
Janice Vansco, Neighbour  
Marion McMeeken, Neighbour  
Kay Bottos, Local Neighbour (Guest)

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Minutes: Courtney Somers, Facilitator

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Regrets: Kim Wilson, Neighbour (Guest)  
Cindy Lunau, Town of Milton Councillor  
Sandy Martin, Milton Chamber of Commerce

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### Minutes

Courtney Somers brought the meeting to order and began the meeting by reviewing the Dufferin Aggregates Community Advisory Panel (CAP) Terms of Reference.

Courtney Somers reviewed the Terms of Reference with the group:

### **Mission**



- *Provide, encourage and facilitate two-way communication between local residents/regional stakeholders and Dufferin Aggregates on the operation of the Milton Quarry.*
- *Educate stakeholder groups and the community on the importance of aggregates in our society.*
- *Maintain/enhance relationships with neighbours and community organizations.*

### **Selection of CAP Members**

*Members identified by Dufferin for the Committee are required to:*

- *Live, operate a business, or have some connection to the Milton area.*
- *Be available to attend quarterly, or more often as required, meetings (N.B. The schedule will be determined by the CAP).*
- *Be able to act as a conduit for information and feedback on behalf of the “constituency” which they may represent.*
- *Be willing to relay information provided from the public or other interested parties back to the CAP.*

*The CAP should not exceed 10 members, without full discussion and feedback from current members and Dufferin Aggregates.*

*Requests for addition or removal of members should be submitted to Dufferin for consideration and will be shared with the full CAP for discussion. As required all members are volunteers.*

*There is no remuneration for participation; however expenses such as mileage will be reimbursed.*

### **Role of CAP Members**

- *Serve in an advisory capacity only.*
- *Review and analyze current and new information pertaining to the Milton Quarry for the purpose of providing comments to Dufferin Aggregates.*
- *Coordinate and share information with stakeholders, including not-for-profit organizations, government representatives, and other interested parties, to facilitate an ongoing dialogue*



*between the residents of the Milton area and Dufferin Aggregates. Dufferin Aggregates will provide assistance to prepare and distribute this information.*

- *Meet on a quarterly basis, or more often (as determined by the CAP).*

### ***Meeting Protocol***

*Meetings will occur quarterly, or more often as required and requested by the CAP.*

*Meetings will be held in the evening over a two-hour time period to be determined by the CAP. A meeting schedule will be created by the CAP and distributed to all members.*

*CAP members will have an opportunity to contribute to the content of the agenda (up until one week before the meeting takes place).*

*There will be an opportunity for members of the community to address the CAP, in which case it will be added to the agenda for discussion during the allotted "Open Forum" session.*

*Meetings will be open to the public as determined by the CAP.*

*All meetings will be held at an accessible location and in a room that is large enough to accommodate members of the community, as required.*

*Dufferin will be responsible for paying the fees for room rental and refreshments at the meetings.*

*A professional facilitator will moderate the CAP meetings.*

*Dufferin will provide a secretary for the CAP, if deemed necessary. The secretary will be responsible for all administrative tasks/services.*

*Any agenda items not discussed during a meeting will be addressed at the next meeting.*

*The schedule of meetings will be posted on the Milton Quarry CAP website ([www.dufferinmiltonquarry.com](http://www.dufferinmiltonquarry.com)) and disseminated to the public using other means, if required. Dufferin will be responsible for ensuring the schedule is posted at the recommended sites.*

*All meeting materials, including minutes, agendas, PowerPoint presentations, Terms of Reference and others, will be considered draft until approved by the CAP.*

*Meeting minutes will include detailed action items and next steps and identify the CAP members, as required, responsible for completing the tasks.*



*Meeting minutes will be circulated to the CAP for revisions by email within five business days after each meeting. CAP members have up to ten business days to make and return any revisions.*

*A final version of meeting minutes, incorporating revisions from the CAP members, will then be re-circulated to all members for approvals. The CAP has up to four business days to provide additional revisions, if any. Otherwise, the minutes will be considered approved.*

*All meeting minutes and documents produced and approved by the CAP will be posted on the Dufferin Milton Quarry website ([www.dufferinmiltonquarry.com](http://www.dufferinmiltonquarry.com)) 12 business days following each meeting.*

Question One: Why is there a sudden change in process for the Milton Quarry CAP?

- Courtney Somers explained that the Terms of Reference are being reviewed because there are currently two vacant seats on the Panel and the review is meant to ensure that any neighbours who want to be apart of the CAP are well aware of the process.
- Courtney Somers also explained that there are many guests in the room, which was unexpected, and therefore a review of the process was important to ensure everyone was on the same page.

Question Two: Does this mean that we, as residents, non-members, but neighbours who are affected by the operations, are not able to speak during the meeting?

- Courtney Somers explained that as guests of the CAP, without full CAP agreement, guests are not able to participate.
- Courtney Somers explained that neighbours who are not members are asked to reach out to Dufferin Aggregates or CAP members to have their issues brought forward.

A guest of the meeting requested that given the amount of guests and neighbours in the room that an open forum is allowed at this particular meeting.

Jan Mowbray said that she would allow an open forum and does not feel anyone should be excluded from discussion given the impact the Quarry has on the surrounding community.

Courtney Somers explained that there will be an opportunity, at this particular meeting, for there to be an Open Forum at the end of the meeting.

A guest suggests that there is a permanent open forum on all Milton Quarry CAP agendas moving forward.



Walter Heyden explained that in fairness to the sitting members of the CAP there needs to be an opportunity for members to discuss the new process moving forward outside the presence guests to the meeting.

Question Three: A guest asked if CAP members meet before the actual meeting commences, as this seems to be the way it has been done in the past.

- Walter Heyden and Letty Stevenson confirmed that that has never been the case.

Letty Stevenson explained to the group that any neighbor, not on the CAP, could approach a CAP member, a Councillor or Walter himself, regarding any issues they want to bring forward.

Courtney Somers reiterates that there are 8 standing members on the CAP and two vacancies.

Courtney Somers explained that if there is anyone in the room who would like to volunteer to be a member, keeping in mind there must be fair representation between neighbours and local officials.

Courtney Somers points out that Nancy XX from the NEC was at the meeting and was named by David Johnston to replace his seat as a CAP member.

Nancy asked if she has to be the main NEC member in attendance at each meeting or if different representatives can come.

Walter Heyden explained that there should be some consistency but it is not mandatory to have the same person show up each meeting from the same organization.

Nancy said she is happy to join as a CAP member.

Courtney Somers reiterates the last vacancy to the group and asked if anyone would like to become a CAP member.

Guests of the CAP volunteered to be CAP members and were given the paperwork.

Question Four: Referencing slide 5, a CAP member pointed out that many of the names listed do not regularly attend meetings and asked if more active members will replace them.

- Walter Heyden explained that the list is the current CAP members and reviews each person and their participation.
- Walter Heyden goes onto say that removing CAP members who have not been active will require a separate meeting of CAP members to approve removing them from the list.



Walter Heyden suggested that we include a discussion on the inactive CAP members and potential new members on the next meetings agenda.

Question Five: A guest of the CAP requested the CAP membership form that they might be considered as a CAP member in the future.

- Courtney Somers gave the guest the form and explained that anyone who is interest can have one.

A guest expressed that she would very much like to see a Halton Hills representative on the CAP.

Walter Heyden explained that the name of this person can be given to Dufferin Aggregates and they will invite them to be apart of the CAP.

A Councillor expressed that this meeting was the first time they had ever heard of the Milton CAP and expressed an interest in being apart of it moving forward given that the operation is moving into the Halton Hills.

Letty Stevenson explained that any person who is interested should fill out the form and the CAP at the next meeting, which will likely be held in February, will review them.

Courtney Somers brought the CAP group to order to review the minutes from the last meeting, which was held in April.

Walter Heyden explained that the operation is still waiting on the NEC permit to remove the abandoned house on the property.

Nancy from the NEC said that she would look into the permit application and see if she can move it forward.

The CAP approved the minutes from April 2, 2014.

Question Six: A CAP member requested an update on the comment from the last meeting, which is in the minutes, saying that there were issues with water for some homes around the operations. Has Dufferin Aggregates contacted Conestoga Rovers and Associates (CRA) to arrange for more testing at those homes?

- Walter Heyden explained that the CRA has gone back to quarterly testing at one particular home, which raised the concerns. The first test would have been in October and moving forward there will be quarterly testing, while other homes in the area are done annually because the wells are located further away.

Walter Heyden provided an update on the operations.



## Operations Update

Site preparation:

- North Quarry – complete overburden removal
- West Cell – most trees removed
- East Cell
  - JESA fences are installed and one season salamander tracking has happened
  - Road crossing permit application has been submitted
  - There will be tree clearing in the fall

Walter Heyden explained that the salamanders find new homes in another section of the property. This process is meant to prevent them from being harmed on the site due to extraction activities.

Question Seven: How many do you trap?

- Walter Heyden explained that about 500-600 regular salamanders but only about 100-200 are Jefferson salamanders

Question Eight: What happens to the salamanders after they are relocated?

- Walter Heyden explained that the salamanders start new lives in their new habitat and are safe from the operations.

Walter Heyden explained that each year there should be less and less salamanders present in the tracking process.

Nancy from the NEC explained that the salamanders like to go back to the same pond that they breed in so there is no concern, if the fence is up, that they would leave W7 to find new breeding areas.

Walter Heyden provided an operations update.

Operations

- First blast – March 6
- Start of production March 24
- Tonnes produced 4,100,000
- Shutdown end of November
- Plan to extract 4.7 million tonnes
- Produce 4.6 million tonnes

Question Nine: When will the over burden in the East Cell be removed?

- Walter Heyden explained that the removal will start in Q1 2015 but it depends on the weather.



Question Ten: Referencing the map, a CAP member asked where the East Cell starts?

- Walter Heyden, referencing the map, explained that the east cell is just below Townline.

Question Eleven: Where is the Lafarge property located?

- Walter Heyden referenced the map to show where Lafarge's property is

Walter Heyden gave an update on the 2014 CSR activities:

- Tree Planting April 26th
- Open House June 7th
- 6th Line and Dublin Line Road April 24 as part of Earth Week activities
- Darling House – property clean up and mtc., on October 14th
- Darling House – sponsorship and participation in golf tournament on July 23<sup>rd</sup>
- Ready mix drum donations
- Chamber events
  - Mayor's Breakfast
  - Chamber Golf Tournament
  - United way Golf Tournament
  - MPP breakfast

A CAP member explained that Holcim also sponsored the Celebrating Stories event.

Courtney Somers opened the floor to the CAP/Guest for an Open Forum.

Question Twelve: How much longer will you be extracting in the West Cell?

- Walter Heyden explained that they should be done in the West Cell by the end of 2016 and will be starting in the East Cell (removal of overburden) in early 2015. There will be a small overlap with both sections.

Question Thirteen: When would you start removing the over burden in the East Cell?

- Walter Heyden said that removal would start in early 2015 and they will be in that area until about 2020.

Question Fourteen: Will you be entering/exiting the site strictly from Townline?

- Walter Heyden said yes, that is correct. The current haul road runs against Townline but within the quarry boundaries. Once the operations move into the East Cell, they will be using the road crossing, which needs a permit to be approved. Shipping traffic will not change.

Question Fifteenn: The original application was for a tunnel under the Townline, so will the Townline be put back into or better condition once the operations are complete?





- Walter Heyden said yes, they would need to remediate Townline in the area of the crossing.

Question Sixteen: Is there still consideration for public access on that section of the road?

- Walter Heyden said yes, there is rehabilitation requirements Dufferin Aggregates need to uphold
- Colin Best said that the rehabilitation plan is quite lengthy

Question Seventeen: Since about June/July, I have noticed an increase in the noise and blasting vibration, which is really shaking the house.

- Walter Heyden explained that Dufferin Aggregates get the reports at the end of every month. If a neighbor has a concern about the blast, they need to tell Dufferin Aggregates the time/date so that they are able to track it.
- Walter Heyden said the CAP that the public needs to inform Dufferin Aggregates of any concerns.

Question Eighteen: Where there are areas that were exceeded, do those get reported back to the Ministry?

- Walter Heyden responded yes

A guest of the CAP explained that they have lived in the area for the last 44 years and up until the last 6 months, have never complained about the blasting. The changes have caused them to email Walter Heyden about it. The guest goes onto to say that the main issue is that the provincial guidelines are too high. The guest wondered why they are seeing readings of 1.8 decibels, which is well above the limit.

Walter Heyden suggested that there could be an entire CAP meeting dedicated to blasting and suggested putting that presentation down on the agenda for a future CAP meeting.

Walter Heyden said that Dufferin Aggregates hears the concerns and they are setting up remote monitors to track the impact. When we read it, or feel it while at your house, we can feed that back to the contractor who manages the blasting.

Walter Heyden went onto to say that they are in a different part of the property so different people are being affected. Feedback from neighbors helps the operation to mitigate the impact and improve the performance of the blasting.

Nancy from the NEC says that she can help find out who the right person to contact about the provincial regulations.



A guest of the CAP explained that they are interested in learning about how set the provincial and when they were set.

Question Nineteen: A guest asked why there was a blast when it was raining.

- Walter Heyden explained that blasting is cancelled only when there is thunder or lightning due to the safety concerns. There needs to be about 30-40 minutes of no lightning observed before a blast would be take place.

Question Twenty: Is there some answer to how to mitigate the vibration?

- Walter Heyden explained that unfortunately he does not have the answers right now but is willing to set up a separate meeting to bring people in who can speak to how those issues are being mitigated.

A CAP member suggested that if that meeting does happen, to also have someone from the Ministry attend.

A guest explained that at night they could hear rumbling and noise well past midnight. The noise is above a nuisance level.

Walter Heyden explained that as part of the operations, they would be creating noise barriers like berms.

A few guests at the meeting express that they are hearing a significant amount of noise during the night and it is hindering their quality of life.

Walter Heyden explained that he needs neighbors to write down the times and dates of when it happens and they can mitigate those issues.

Courtney Somers suggested that the blasting topic should be a presentation to the CAP and reiterates that neighbours need to inform the operations of any abnormalities.

Question Twenty-One: What are your operating hours?

- 7:30am to 1:30am
- Chipping is 5am to 5pm

Question Twenty-Two: Do municipal bylaws regulate these issues?

- Nancy from the NEC explained that those bylaws are overridden based on what's in the extraction license.

Question Twenty-Three: Are the site plans available online?



- Walter Heyden said that he is not aware of them being posted anywhere, as they are very large files.

A guest explained that there are other issues being expressed, including the truck traffic.

Walter Heyden said that he is aware of the issues with the truck traffic. He explained that there is private security enforcing the traffic, as well as the Halton Police who are helping address the issues on Dublin Line.

Question Twenty-Four: Can you ask your drivers to stay to the right so that people can pass them?

- Walter Heyden said that there are only 4 trucks that DFA owns and others are contracted. We need the community to inform us of the trucks and then we can manage that.

Question Twenty-Five: Do you respond to those requests/advisories?

- Walter Heyden said that we could review the trucker policy to review the protocol for the community to follow and what Dufferin Aggregates does to address these concerns.

Courtney Somers recapped the main issues identified during the meeting by guests and CAP members. She reminded everyone that there are CAP documents to be filled out by those who are interested in being apart of the CAP.

Meeting adjourned